

SUHAIL BARRETO MENDEZ
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EDUCATION

1/00 - 5/02 **Master Degree - Educational Computing** Inter-American University, P.R.
8/94 - 5/98 **Bachelor of Arts Degree - Tele-Radial Communications** University of Puerto Rico

WORK HISTORY

8/06-PRESENT **PROFESSOR**
 Department of Education
 University of Puerto Rico, Arecibo Campus
Teach courses in Education: Educational Technology Workshop and the Use of Microcomputers in the Classroom.

1/00 – PRESENT **COMPUTER AND MULTIMEDIA CONSULTANT**
 SBM Computer Consultant, P. R.
 Consulting Service and Problem Solving for various clients in Multimedia Projects.

12/01-5/07 **PROFESSOR**
 Information Systems Department
 ICPR Junior College, Arecibo Campus
Teach courses in Computer Repair, Maintenance and Programming.

1/05-5/06 **PROFESSOR**
 Education Department
 University of Puerto Rico, Aguadilla Campus
Teach the course of the Introduction of Computers in the Education.

8/01-5/02 **PROFESSOR**
 Computer Department
 Interamerican University, Arecibo Campus
Teach courses in Computer Repair and Maintenance.

7/98 - 10/99 **ACCOUNTING**
 Finance Department, SMART Modular Technologies, P. R.
 Analyze, Process and Report Invoices, Purchase Orders, Checks and Accounts.

1/98 - 5/98 **NEWS PRODUCTION ASSISTANT**
 Corporación de PR para la Difusión Pública, P.R.
 Journalist and Reporter for Channel 3/6 News.

5/97 - 8/97 **DATA AND INFORMATION MANAGEMENT**
 Sensormatic Inc., P.R.
 Data Entry, Filing and Reporting.

8/93 - 7/94 **LEGAL ASSISTANT**
 Public Notary Victor J. Estrella Hernández, P.R.
 Prepared Legal Documents such as Contracts, Affidavits, Wills, etc.

SOFTWARE USED

Operating Systems: Macintosh and Windows
Applications Programs: Word, Excel, PowerPoint, Access, Paint, Publisher, Visual Basic, Visual C++, ToolBook, Dreamweaver, Flash, Pascal, Clarisworks, Pagemaker, Photoshop, Director, Authorware, Adobe Premiere, Digital Video Producer, Sound Edit, Internet Explorer, Mozilla, Outlook and other Opens Source Programs

OFFERED SEMINARS (1999-Presente)

The use of Computer's in Assessment
Effective Presentations with PowerPoint
Introduction of Multimedia
Introduction to Director
Introduction to FrontPage
Introduction to Database Design with Access
Introduction to Computers

Introduction to the Macintosh Operating Systems
Advanced Techniques in PowerPoint
How to prepare Instructional Module using Authorware
How to create Web Pages using Dreamweaver
Introduction to Internet and E-mail
Electronic Rollbooks with Excel
Use of technologies in Education

OFFERED COURSES

Introduction to Data Processing
Business Computer Systems Management
World Wide Web documents integration
Introduction to Programming (Visual Basic)
Introduction to Networking

Programming with C++
Computer Repair and Maintenance
Database Programming (Access)
Introduction to Operating Systems
Introduction to Computer in Education
Educational Technology Workshop

WORKSHOP TAKEN (2000-Present)

A+ Certification
Assessment (various)
Acrediting Procedures (various)
How to use the Smartboard
Essay Evaluation
Emotional Inteligence
Technology in the Classroom (various)
Educating with love
Certification in Educational Technology and Online Learning

SPECIAL AREAS OF INTEREST

Professional

Computer Assisted Instruction, Innovative Teaching Techniques, Impact of Computers in the teaching and learning process, Distance Learning, Virtual Education, Video Games in Education, Multimedia Authoring, Graphic Design, Web Page Design, Computer Animation, Computer Programming Languages, Assessment, Curriculum Development, Broadcast Media Writing, Advertising, TV Production, Public Speaking, TV and Radio Announcing, among others.

Personal

Drawing, Painting, Dance, Public Speaking, Sports (Volleyball, Basketball, Tennis)

SPECIAL PROJECTS

Proposal for the creation of an Associate Degree and Certificate program in Computer Maintenance and Repair
Proposal for the creation of a new Computer Laboratory
Sign Language Module
Color Theory Module
Multimedia and Director Module
Computer Laboratory Network Design
Interactive Multimedia Project-“Navidad Mocana”
Interactive Multimedia Project-Hemisphers of the Human Brain
Curriculum Design- Integration of Technology in the Classroom

LANGUAGES

Spanish and English